



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Homeyer Consulting Services, Inc. to perform Thermal Energy and Cooling Tower Water Biological Analyses per location on an on-needed basis during FY2024-2025. Fiscal Impact: Estimated \$9,995.00.

Presenter(s): Deborah Czubkowski, VP Facilities Management

What is the purpose of this contract and why is it needed? The purpose of this contract is to perform Thermal Energy and Cooling Tower Water Biological Analyses College-wide to monitor the HVAC System water treatment program, and to identify costly problems before they can create serious mechanical breakdown conditions college-wide.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained per campus location to identify the best value for the required commodity or service. This is imperative to the operation of the College.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, June 2024 approved budget.

What fund, cost center and line item(s) were used? FD100, CC0108.

Has Broward College used this vendor before for these products or services? Yes, Broward College has used this vendor before for these services.

Was the product or service acceptable in the past? Yes, the services were acceptable in the past.

Was there a return on investment anticipated when entering this contract? Yes, there was a return on investment is to provide in depth analysis of the HVAC water systems to determine contaminants that may be harmful to the environment.. The services used verified the safe operation of the Thermal Energy and Cooling Towers College wide.

Was that return on investment not met, met, or exceeded and how?The return has exceeded the investment over the life of the systems.

The system was implemented in the year 2000 with savings on utility costs to the college since that time.

Does this directly or indirectly feed one of the Social Enterprise tactics and how?

Directly, Empower Student Development: Provide a Best-in-Class Student Experience.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

Board Item

Meeting of September 4, 2024

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated \$9,995.00 CC0108, BU201, FD100, PG000226

03/26/24 CC0108 · Energy Management System Collegewide (\$9,995.00)

Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm 8/1/2024

APPROVAL PATH: 11939 Homeyer Consulting Services (Water Biological Analyses Collegewide) FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

| Stage | Reviewer | Description | Due Date | Status |  |
|-------|------------------------------------|---|-------------------|---|---|
| 1 | Deborah Czubkowski | VP, Facilities Management | |  Completed |  |
| 2 | Donald Astrab | Chief Operating Officer | |  Completed |  |
| 3 | Natalia Triana-Aristizabal | Contracts Coordinator | |  Completed |  |
| 4 | Zaida Riollano | Procurement Approval | |  Completed |  |
| 5 | Rabia Azhar | CFO Review | |  Completed |  |
| 5 | Christine Sims | Budget Departmental Review | |  Completed |  |
| 5 | Legal Services Review Group | Review and Approval for Form and | |  Completed |  |
| 6 | Board Clerk | Agenda Preparation | |  Pending | |
| 7 | District Board of Trustees | Meeting | 09/24/24 11:00 AM |  Pending | |
| 8 | Electronic Signature(s) | Signatures obtained via DocuSig  | |  Pending | |
| 9 | Natalia Triana-Aristizabal | Contracts Coordinator | |  Pending | |



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Description of Services:

Homeyer Consulting Services will perform Thermal Energy and Cooling Tower Water Biological Analyses college wide. The purpose of this contract is to perform Thermal Energy and Cooling Tower Water Biological Analyses college-wide to monitor the HVAC System water treatment program, and to identify costly problems before they can create serious mechanical breakdown conditions. This PO is needed for FY 2024-2025

Locations

Central Camps
3501 SW Davie Rd.
Davie, FL 33314

South Campus
7200 Pines Blvd.
Pembroke Pines, FL 33024

North Campus
1000 Coconut Creek Blvd.
Coconut Creek, FL 33066

Total Consideration Payable for the Services:

Compensation will not exceed \$10,000 (college-wide). It shall be paid to Homeyer Consulting Services, Inc under the terms of this agreement